



THE BANK OF PUNJAB

Passion Reborn

THE BANK OF PUNJAB

Procuring of Training Services

The Bank of Punjab intends to hire services of external training organizations for training of Branch Manager with title, "**Branch Manager Excellence**". Interested firms are required to submit their applications along with the following documents showing their credentials, expertise and financial strength:-

REQUIREMENTS

- Profile
- Business should be active for last 3 years.
- Proof of Sales Tax Registration, NTN Certificate.
- Detail of capability/capacity with respect to personnel.
- List of clients and letters of satisfaction from clients (Banks and other organizations).
- Detail of similar type of tasks completed in Banks and other organizations during last (3) years with documentary evidences.
- The firms already prequalified with the Bank will be required to apply afresh.
- Affidavit on stamp paper of Rs. 100/- duly attested by the oath commissioner that the firm is not black listed and is not a tax defaulter etc.

This advertisement is also uploaded on the websites of PPRA (www.ppra.punjab.gov.pk) and BOP (www.bop.com.pk).

Bank will not be responsible for any cost incurred in submission of applications.
Incomplete / conditional applications will not be considered.

Bids will be opened under single stage two envelope method as per PPRA rules. Each bid shall comprise one single envelope containing, separately, sealed financial proposal and technical proposal. The words "Technical Bid" & "Financial Bid" shall be clearly marked on each envelope. Both envelopes will be placed in a sealed package in such a manner that the contents of the bid are fully enclosed & cannot be known until duly opened.

Bid documents are immediately available after publication of this advertisement and Firms fulfilling above criteria may obtain the bid documents, containing all required information free of cost, on any working day (Monday to Friday) between 09:00 AM to 05:00 PM up to 06.02.2017 through email at procurement@bop.com.pk. Applications complete in all respect should reach on the address given below, in sealed envelopes not later than 11:00 AM on 07.02.2017.

Technical Bids will be opened by a Committee on the same day i.e. February 7, 2017 at 11:30 A.M. in the presence of bidder or their authorized representatives who wish to attend the bid opening process. Financial Bids of only technically qualified bidders shall be opened on a date/time to be announced subsequently. Financial bids of bidder which may not qualify technically shall be returned unopened.

Applicants will be informed in due course about the results of the evaluation of applications.

Head Centralized Procurement
THE BANK OF PUNJAB

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